

Workshop Agreement Contract



We agree to the following terms:

1. The Artist/Host is responsible for supplying all materials needed to conduct a full class, unless required by students.
2. The Artist/Host will receive a commission split of 70% and Gather On Hopmeadow will receive 30%, with a minimum of \$50 to Gather On Hopmeadow. Credit card fees associated with participant registration will be passed onto the Artist/Host and deducted from the final payment. The Artist/Host will determine the class price. Payment will be made upon completion of the workshop.
3. The Artist/Host must give 24 hours written notice to Gather On Hopmeadow in the event that the workshop needs to be cancelled. If cancelled, the customers will receive a full refund. The Artist/Host will have the option to reschedule the class. Gather On Hopmeadow will notify all customers about cancellation of the class. If 24 hours notice is not given, customers will get a full refund and the Artist/Host is responsible for a late cancellation fee of \$50.00. All accounts shall be settled within thirty (30) days of written notification of cancellation.
4. In the event that not enough tickets are sold to conduct the class, the artist will have the option to reschedule. This must be determined at least 24 hours before the class starts. Gather On Hopmeadow will notify and refund any customers who already bought tickets, and no monetary compensation will be given to Gather On Hopmeadow. If 24 hours notice is not given, customers will get a full refund and the Artist/Host is responsible for a late cancellation fee of \$50.00. All accounts shall be settled within thirty (30) days of written notification of cancellation.
5. The Artist/Host may display work at the shop that is to be taught prior to the workshop. Gather On Hopmeadow assumes full responsibility for work lost, stolen, or damaged while in the shop's possession. In the event that any piece is damaged while displayed at the shop, the shop owner will contact the Artist/Host to see if the damage can be repaired.
6. The number of participants allotted for the workshop will be determined between the Artist/Host and Gather On Hopmeadow. The number of participants may not exceed twenty (20) people unless discussed ahead of time with Gather On Hopmeadow.
7. The Artist/Host grants Gather On Hopmeadow permission to post the class on the Gather On Hopmeadow's website. Gather On Hopmeadow will receive the payments through their website. Any personal promotion will be directed to payment through the Gather On Hopmeadow's website. Cash payments can be made in person at the shop.
8. Artist/Host will send a copy of the class description and image to be used with advertisement and website content at least two (2) weeks prior to workshop.
9. This agreement may be terminated at any time prior to one (1) week before the workshop by either the Artist/Host or Gather On Hopmeadow by means of written notification by either party.
10. In the case of bad weather, fire, lockdown, power failure, or "Acts of God", or illness which may prevent the continuation or completion of the workshop, Gather On Hopmeadow and the Artist/Host will mutually reschedule an alternate date(s) for Artist/Host to complete the workshop.
11. As an individual contracting independently, the Artist/Host will not hold Gather On Hopmeadow responsible for any Federal withholding taxes, social security taxes or benefits, unemployment insurance coverage, worker's compensation insurance, disability insurance, liability insurance, or any other insurance benefits. As an independent contractor, Artist/Host is responsible for protecting him/herself and agrees to assume the responsibility entirely. Artist/Host further agrees to indemnify and hold Gather On Hopmeadow and its employees harmless against all claims, losses, expenses (including reasonable attorney's fees), and injuries to persons or property resulting in any way from any act, omission or negligence on the part of Artist/Host in the performance(s) or failure to present Artist's/Host's workshop.
12. This agreement shall constitute the entire agreement between Artist/Host and Gather On Hopmeadow for the services, activities and functions addressed in this Agreement, and may only be amended by a separate writing mutually agreed to by all parties.